

**BYLAWS**  
**Of**  
**THE E-9ERS ASSOCIATION**



**Adopted: December 15, 1997**  
**Amended: February 26, 1998**  
**Amended: September 21, 2000**  
**Amended: June 25, 2008**

## ARTICLE 1- NAME

The name of this organization shall be The E-9ers Association, hereafter referred to as "The E-9ers. It is a nonprofit corporation formed under the laws of the State of Colorado and is subject to the Colorado Nonprofit Corporation Act.

## ARTICLE II –OBJECT

The object of The E-9ers shall be to promote good will and camaraderie among the top-ranking non-commissioned officers of the Armed Forces of the United States and their spouses; to foster social and fraternal activities; and to promote the common interests of the members of The E-9ers and their spouses. Additionally, The E-9ers shall support the following aims and objectives: to foster patriotism and civic duty; to encourage fraternity for the common good; to assist spouses and children of deceased members; to assist injured or handicapped members; to maintain allegiance to the United States of America; to preserve and defend the United States against her enemies; and to preserve and maintain historical records and traditions of the armed forces.

## ARTICLE III- MEMBERSHIP.

Section 1. **Eligibility.** Eligibility for membership shall be as follows:

- a. **Member.** Membership shall consist of any person, active or retired, Regular, Reserve or National Guard, from any branch or component of the Armed Forces of the United States in pay grade E-9 or the spouse of said member.
- b. **Perpetual Member.** Perpetual Membership shall be bestowed on the Spouse of a deceased Member who was in good standing at the time of their death. Perpetual Members will have the same privileges as a Member.
- c. **Out of State Members.** Members living out of the State of Colorado and having electronic communication may be a member of the E9ers if they qualify under Section 1 (a). Out of State Members will not have voting privileges. Out of State Members wishing voting privileges will be required to pay dues and will be classified a Member.
- d. **Honorary Member.** The title "Honorary Member" may be conferred upon any person who is ineligible for membership under Section 1 (a), but who has displayed significant interest in The E-9ers. Honorary members shall be honored as members of The E-9ers, but the title shall not confer bona fide membership and any references to membership elsewhere in these bylaws shall exclude honorary members.

Section 2. **Application for Membership.** Application for membership shall be made in writing under such regulations as may be prescribed from time to time.

Section 3. **Rights and Privileges.** All members are entitled to all rights and privileges. No right or privilege may be exercised before initial membership dues are paid or while dues are delinquent.

Neither membership, nor any rights and privileges thereof may be denied to any eligible person on the basis of race, color, sex, national origin, or religious or political beliefs.

Section 4. **Standing.** A member of The E-9ers shall be considered in good standing except for the following reasons:

- a. Delinquent membership dues.
- b. Acts that discredit The E-9ers or are prejudicial to good order and discipline.
- c. Membership in or sympathy with any organization that advocates the overthrow or undermining of the United States Government.
- d. Persons who are expelled from The E-9ers or whose membership is suspended for cause. An expelled person may seek readmittance from the elected Officers of the E9ers after one year.

Section 5. **Disciplinary Action.** No member shall be subject to disciplinary action without the opportunity to appear before the elected Officers of the E9ers in executive session. Proceedings shall be as outlined in the Standing Rules.

Section 6. **Resignation.** Resignation for reasons other than nonpayment of dues shall be by written notice.

Section 7. **Charter Members.** Members who joined The E-9ers prior to April 1, 1998 shall be known as charter members.

#### **ARTICLE IV –DUES**

Section 1. **Amount.** The amount of Members dues to be paid annually shall be as prescribed by the elected Officers of the E9ers. Perpetual, Out of State Members (OSM) and Honorary Members shall not be assessed dues.

Section 2. **Dues for State of Colorado members** receiving electronic communication and living in the State of Colorado will be one half of the dues rate. Dues for these members will be collected every other year. Out of State members wishing voting privileges will be charged at this rate.

Section 2. **Remittance.** All dues are due and payable on the member's anniversary month of joining The E-9ers. All memberships within a household shall be on the same anniversary.

#### **ARTICLE V -FINANCIAL MANAGEMENT**

Section 1. **Fiscal Year.** The fiscal year for The E-9ers shall run from January 1 through December 31.

Section 2. **Fund Controls.** All funds shall be deposited in a checking and/or savings account and all drafts and withdrawals shall bear the signature of the Treasurer, Secretary or the President.

Section 3. **Obligations.** The Treasurer shall ensure that funds are disbursed to satisfy all mandatory obligations as required by Article VI, Section 4 without further approval. All other proposed expenditures, in excess of \$50.00, shall be presented to the membership unless funding is contained in the approval budget, in which case further authorization shall not be required.

Section 4. **Budget.** The elected Officers of the E9ers shall ensure that a realistic budget is developed and submitted no later than November 1 each year for the forthcoming fiscal year. The final proposal shall be presented to the membership for adoption at the November membership meeting. The elected Officers of the E9ers shall review the budget at least quarterly to compare projections with actuality. If necessary, adjustments may be made by the membership.

Section 5. **Financial Disclosure.** The Treasurer shall provide a financial report to the membership at each regularly scheduled meet.

Section 6. **The President shall appoint** an auditing committee, consisting of members in good standing other than the elected Officers of the E9ers. The Auditing Committee shall perform an internal audit when requested, with the approval of the membership. The results of all audits shall be made available to the membership.

## ARTICLE VI –OFFICERS

Section 1. **Eligibility.** Every member in good standing shall be eligible to hold office.

Section 2. **Officers.** The officers shall be:

President  
Vice President  
Secretary  
Treasurer

## ARTICLE VII -DUTIES OF OFFICERS

Section 1. **President.** The President shall represent The E-9ers in all matters pertaining to its affairs; preside over meetings; sign checks for authorized expenditures; oversee all aspects of financial management, appoint standing committee chairpersons; coordinate the duties of all officers and committee chairpersons; and perform such other duties as may be necessary.

Section 2. **Vice President.** The Vice President shall assist the President as required and assume the duties of the President in his or her absence. The Vice President shall perform such other duties as may be prescribed.

Section 3. **Secretary.** The Secretary shall serve as both corresponding and recording secretary; sign checks for authorized expenditures; be responsible for executing general administrative policies adopted by the membership; have custody of all files and records generated by The E-9ers except those charged to the Treasurer; ensure the preservation of all permanent files, such as minutes of meetings, etc.; give notice to the membership of all special meetings to include items on the agenda; and perform such other duties as directed.

Section 4. **Treasurer.** The Treasurer shall have custody of all E-9ers funds and be permitted to draw and sign checks for authorized expenditures; receive all membership dues and notify members when dues will become delinquent; ensure that all mandatory payments, such as fees, taxes, insurance premiums, etc., are paid when due; keep an itemized account of receipts and expenditures and present

a financial statement at each business meeting. Prior approval for the disbursement of funds shall not be required for mandatory expenses. The Treasurer shall perform such other duties as directed.

## **ARTICLE VIII - DIRECTORS**

Section 1. **Composition.** The Directors shall be composed of the elected Officers of the E9ers, including appointed directors, plus the immediate past president.

Section 2. **Term of Office.** The term of office for Directors shall be one year.

Section 3. **Powers.** The Directors shall have general supervision of the affairs of The E-9ers between membership meetings, fix the hour and place of membership meetings, make recommendations to The E-9ers, and shall perform such other duties as are specified in these bylaws. The Directors shall be subject to the orders of the general membership meetings, and shall perform such other duties as are specified in these bylaws. Urgent actions that must be taken prior to the next general membership meeting must be reported to the general membership at their next regularly scheduled meeting. Meetings are open to all members of The E-9ers and invited guests.

Section 4. **Meetings.** The Directors shall hold an organizational meeting within thirty days following the installation of elected Officers of the E9ers and directors. Thereafter, the Directors shall meet at the call of the President. The President shall call a special meeting upon the written request of five or more Directors.

Section 5. **Quorum.** Five Directors shall constitute a quorum.

Section 6. **Vacancies.** Any vacancy occurring among the officers and directors shall be filled by the Directors. The person appointed by the Directors shall complete the unexpired term of the person whom he/she succeeds. If an officer is absent for a continuous period determined by the Directors to be detrimental to the interests of the organization, the Directors shall declare that person's position vacant.

## **ARTICLE IX –MEETINGS**

Section 1. **Regular Meetings.** Regular meetings of The E-9ers shall be held as ordered by the President or the Directors.

Section 2. **Annual Meeting.** The January meeting shall be known as the Annual Meeting.

Section 3. **Quorum.** Five members at membership meetings shall constitute a quorum.

Section 4. **Voting Rights.** Only members of The E-9ers who are in attendance and in good standing may vote.

## ARTICLE X -NOMINATION AND ELECTION OF OFFICERS

Section 1. **Nominating Committee.** A nominating committee shall be appointed by the membership at the October business meeting. The committee members shall elect a chairman from amongst themselves at a meeting to be held on the date of their appointment or within five days thereafter. All regular members in good standing shall be eligible for appointment to the Nominating Committee, except the President.

Section 2. **Duties.** The committee shall nominate candidates for each office. The committee shall report to the membership at the regular November meeting. At that time, nominations shall be open from the floor for each office. Once nominations are closed at this meeting, the persons nominated by the committee and those nominated from the floor shall constitute the official ballot.

Section 3. **Speeches.** Each nominee, if desired, shall be allowed three minutes to present an agenda, followed by a seconding speech not to exceed 1 minute.

Section 4. **Elections.** Officers shall be elected at the November meeting in reverse order, starting with the Treasurer, Secretary, Vice President and President, in that order. Elections shall be by secret ballot, except when there is only one nominee for an office. In the event of a tie, the two persons receiving the highest number of votes shall be candidates in a run-off election.

Section 5. **Eligibility of Nominating Committee Members.** Members of the nominating committee may be nominated for office without resigning from the committee.

Section 6. **Installation.** At the January meeting, elected officers shall be installed by a designated past president. All books, records and The E-9ers property in the hands of outgoing officers shall be given to the incoming officers within 10 days.

Section 7. **Oath of Office.** The following oath of office shall be used to swear in all elected Officers of the E9ers.

"I, (give name), having been elected (or appointed) to the office of (give office), do hereby agree to execute said office to the best of my ability; to defend the principles of democracy; and to uphold the ideals and traditions of The E-9ers. So help me God."

## ARTICLE XI -COMMITTEES

Section 1. **Standing Committees.** There shall be the following standing committees:

Programs  
Membership  
Social

Section 2. **Other Committees.** Such other committees, standing or special, shall be appointed by the President as the membership or the Directors shall from time to time deem necessary to carry on the work of The E-9ers. The President shall be an ex-officio member of all committees except the Nominating Committee, and shall be notified of the date, time and place of all committee meetings.

Section 3. **Committee Chairmen.** The President, upon taking office, shall appoint the chairmen of all committees.

Section 4. **Duties.** The duties of the standing committees shall be as follows:

- a. **Program.** To educate and enlighten the E9ers Membership at regular meetings.
- b. **Membership.** To obtain, retain and increase the membership of The E-9ers, with specific responsibilities for renewals, enrollment of new members and reinstatements.
- c. **Social.** To be responsible for the planning and arranging of all E-9ers activities, including social functions and fund-raising projects.

#### **ARTICLE XII- PARLIAMENTARY AUTHORITY**

The rules contained in the current edition of *Robert's Rules of Order Newly Revised (RONR)* shall govern The E-9ers in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order that The E-9ers may adopt.

#### **ARTICLE XIII -LIQUIDATION AND DISSOLUTION**

In the event of dissolution, The E-9ers assets, after all debts have been paid, shall be donated to one or more charitable organizations as determined by the membership. None of the funds shall inure to the benefit of individual members. Any liquidation and dissolution shall adhere to all State and local laws and the requirements of the Internal Revenue Service, All other records and equipment shall be disposed in accordance with the dictates of the membership.

#### **ARTICLE XIV –AMENDMENT OF BYLAWS**

These bylaws may be amended at any regular business meeting of The E-9ers by a two-thirds vote of the members present, provided that the amendment has been submitted in writing at the previous regular business meeting.